

## Chaplain and Coordinator of Christian Life

Brandeis University seeks to hire a Chaplain and Coordinator of Christian Life (Christian Chaplain) whose primary focus is the spiritual and religious experience of exceptionally diverse Catholic and Protestant student communities. The Christian Chaplain coordinates religious services, offers opportunities for spiritual growth and learning, helps students find a supportive community, and provides 1-1 pastoral care. They are part of an interfaith team of chaplains in the Center for Spiritual Life, with whom they collaborate in service of the broader Brandeis community.

The Christian Chaplain reports to the Associate Director of Spiritual Life. This position requires evening, weekend, and holiday work. *This is a two year assignment with the possibility of renewal.*

Apply at:

[https://brandeis.wd5.myworkdayjobs.com/en-US/Jobs/job/Brandeis---Waltham-Campus/Chaplain-and-Coordinator-of-Christian-Life\\_R0005947-1](https://brandeis.wd5.myworkdayjobs.com/en-US/Jobs/job/Brandeis---Waltham-Campus/Chaplain-and-Coordinator-of-Christian-Life_R0005947-1)

For consideration, provide a cover letter with your CV/resume. Contact Lara Ericson at [lericson@brandeis.edu](mailto:lericson@brandeis.edu) with any questions.

### Key Responsibilities:

#### ***Student Engagement and Community Building***

- Cultivate relationships with 180 students from a wide variety of Christian backgrounds and identities. Offer opportunities for spiritual growth and 1-1 pastoral care.
- Coordinate robust Catholic and Protestant chaplaincies consisting of local clergy, affiliate chaplains, and divinity student interns
  - Coordinate Sunday Mass in Bethlehem Chapel, including scheduling priests, musicians, and liturgical ministers, as well as maintaining chapel supplies
  - In collaboration with the Director and Associate Director, expand and strengthen a diverse network of affiliate chaplains and denominational resources
  - Help students connect with a spiritual mentor and an on- or off-campus service in their desired tradition and worship style
  - Collaborate with students and affiliates to offer additional on-campus religious gatherings in accord with student interest (for example, Eucharistic Adoration, Sacrament of Reconciliation, and Worship nights)
- Create new initiatives for learning and community building
- Advise and collaborate with Christian student organizations; facilitate connections between groups and students to create a greater sense of shared Christian community on campus
- Engage with campus partners in support of key events and overall student belonging and wellbeing
  - Convene Martin Luther King, Jr. Day of Interfaith Service planning committee

- Collaborate with student leaders and Music Department on the Messiah Sing
- Engage with campus partners (e.g. Intercultural Center, Gender and Sexuality Center, Department of Community Service, and Health and Wellness Promotion) to create offerings responsive to the current needs and interests of students
- Serve on ad hoc and standing committees as assigned
- Collaborate with colleagues as part of the Center for Spiritual Life
  - Offer compassionate, non-judgmental listening to all Brandeis students
  - Plan and participate in campus outreach efforts and interfaith events
  - Co-facilitate cohort-based learning offerings and retreats
  - Attend major university functions

### ***Operations***

- Track student engagement metrics and prepare reports upon request
- Assess offerings and engage with best practices and developments within chaplaincy and higher education to improve and develop new offerings
- With support from Associate Director, develop and implement the Center's social media strategy; contribute to the Center's newsletter and web presence
- Track and reconcile expenses within allocated budget
- Attend biweekly staff meetings and weekly 1-1 supervision

### **Skills & Qualifications:**

- Education: Master's Degree in divinity, theology, social work or related field (required)
- Experience: 2-3 years of experience in chaplaincy/religious leadership, pastoral care of young adults, or higher education
- Appropriate theological background and/or chaplaincy training, including demonstrated skills in community and leadership development, worship leadership, spiritual education and program development, pastoral care, service and social justice leadership, and interfaith engagement
- Understanding of young adult development through a student empowerment and community-organizing approach
- Demonstrated ability to cultivate relationships with students from a wide variety of Christian perspectives and cultural backgrounds
- Skill leading complex conversations about faith and spirituality in a way that is accessible and approachable for students at various points in their spiritual identity formation.
- Enthusiasm and confidence creating and implementing new initiatives
- Outstanding interpersonal and communication skills; excellent leadership, administrative, and organizational skills; effective prioritization of multiple responsibilities and deadlines; ability to work independently and as part of a team; actively seek feedback and continuous improvement
- Excellent professional judgment and discretion; maintains appropriate confidentiality; models integrity, honesty, trust, and professional ethics
- Strong knowledge of Google Suite, social media, and digital marketing tools; ability to learn new software quickly

**What you'll receive**

- Competitive salary and benefits. Salary range is 60k to 65k commensurate with experience. Excellent health benefits and generous time off are included.
- Great professional development and mentoring